


Posted: 14 Nov 2015

	
Company:	
JapanHelpDesk (ジャパンヘルプデスク)	
Website:	www.japanhelpdesk.jp
Contact:	Phone: 06-6351-6855 Mail: info@japanhelpdesk.jp
Contact Language:	English or Japanese

Vacancy for:	Callcenter employee
Job type / field:	Tourism, Service, Callcenter
Location:	Kita-ward, Osaka, Japan
Work type:	Part time
Salary range:	900 yen per hour
Function details:	<p>JapanHelpDesk is a young company that just started. It aims to help tourists traveling Japan to make the most of their journey. See our website (japanhelpdesk.jp) for details.</p> <p>The function requires the applicant to answer the phone and reply to emails and resolve the issue of the unfortunate tourist. Various administrative tasks may also be requested.</p> <p>The applicant needs to:</p> <ul style="list-style-type: none">- have a flexible mindset- be open and always smiling- have a pleasant phone voice- be a teamplayer <p>Internet savvy people preferred.</p> <p>Basic knowledge of Microsoft Word and PowerPoint is a</p>

	must. Work hours and commuting cost will be discussed during the interview.
Applicant career level:	Any career level
Visa:	Candidates with a valid working visa will be preferred
Languages (must):	Japanese (business to native level)
Languages (optional):	English (business and up) Chinese (business and up) Korean (business and up) German (business and up) Dutch (business and up) French (business and up)
Other requirements:	Multi linguals preferred. Need to live in Japan.